

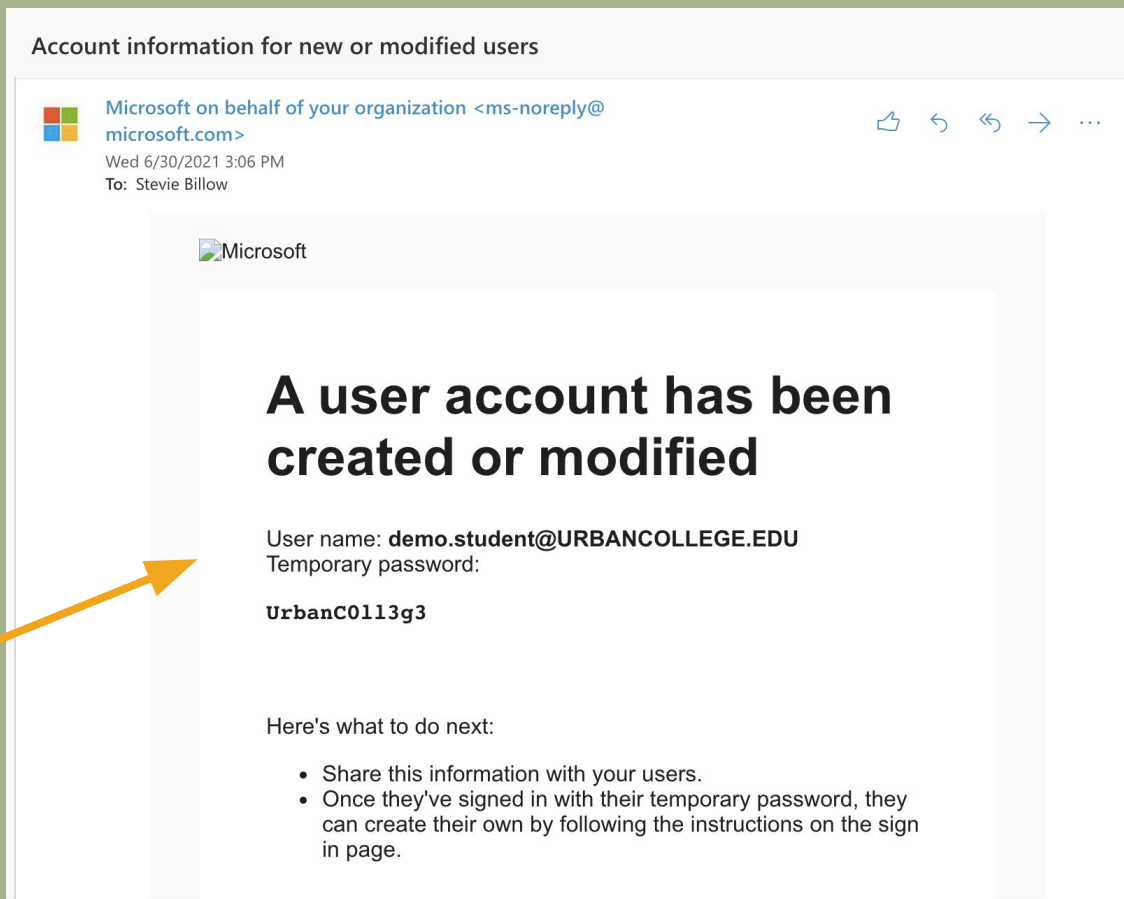
# 怎么进入您的UCB邮箱账号



**URBAN COLLEGE**  
*of Boston*

您会收到来自城市学院的通知邮件，表明您的UCB Outlook帐户已经创建。电子邮件将包括您的用户名和临时密码。

这是电子邮件样子的例子。



滚动到电子邮件的最下边, 按“Sign into Office 365 (登录Office 365)”按钮。

## A user account has been created or modified

User name: **demo.student@URBANCOLLEGE.EDU**

Temporary password:

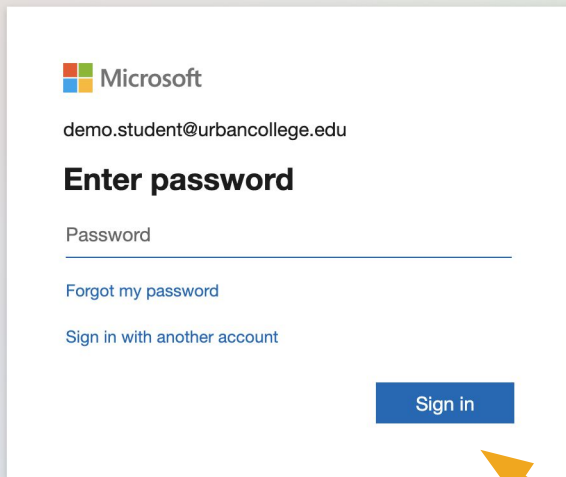
**UrbanC0113g3**

Here's what to do next:

- Share this information with your users.
- Once they've signed in with their temporary password, they can create their own by following the instructions on the sign in page.



Sign in to Office 365



The image shows a Microsoft login page. At the top left is the Microsoft logo. Below it is the email address 'demo.student@urbancollege.edu'. The main heading is 'Enter password'. There is a password input field with a blue underline. Below the input field are two links: 'Forgot my password' and 'Sign in with another account'. At the bottom right of the form is a blue 'Sign in' button. An orange arrow points from the bottom right of the page towards the 'Sign in' button.

Microsoft

demo.student@urbancollege.edu

**Enter password**

Password

[Forgot my password](#)

[Sign in with another account](#)

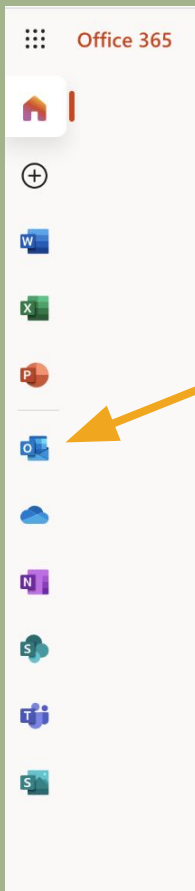
Sign in

点击“Sign in to Office 365” 点击“登录到Office 365”按钮将打开一个新标签,在那里您将被提示输入您的临时密码,并登录到您的Outlook帐户。

输入您的临时密码,按“Sign In”按钮。

现在您已经登录，您将被重定向到您的Office 365帐户登录页面。

The screenshot displays the Microsoft Office 365 home interface. At the top left, the 'Office 365' logo is visible. A search bar is located at the top center. On the right side of the top bar, there are icons for help, settings, and a user profile labeled 'DS'. Below the top bar, a navigation pane on the left contains icons for Home, Add, Word, Excel, PowerPoint, Outlook, OneDrive, Teams, and SharePoint. The main content area is titled 'Good morning, Demo' and includes an 'Install Office' button. Below the title, there are tabs for 'All', 'My recent', 'Shared', and 'Favorites'. A search filter box and an 'Upload' button are also present. A table header shows columns for 'Name', 'Modified', 'Shared by', and 'Activity'. The table is currently empty, displaying a 'No content activity' message with an illustration of a person working at a laptop. The message encourages users to 'Share and collaborate with others. Create a new document or upload and open one to get started.' At the bottom of the message area, there are two buttons: 'Upload and open...' and 'New'. A 'Feedback' button is located in the bottom right corner.



按“Outlook”图标在网页的边栏可  
进入您的UBC电子邮件账号。



这是更清楚的Outlook图标！